

# 2006 FALL CONFERENCE

11 CPE HOURS

## AGENDA

**Community College Internal Auditors Fall Conference**  
**Handlery Hotel & Resort**  
**950 Hotel Circle North, San Diego, CA**

**October 5 & 6, 2006**

### October 5, 2006, Thursday



- 7:30 – 8:15 *Sign In, Buffet Breakfast Provided*
- 8:15 – 8:45 **Welcoming by the Board of CCIA**
- 8:45 – 10:15 **Internal Controls for Governments and Local Agencies**, Gary M. Caporicci, Senior Partner and Co-Founder of Caporicci & Larson, CPA Firm, will review COSO II methodology and related identification of internal controls for community college districts.
- 10:15 – 10:30 *Break*
- 10:30 – 12:00 **New CBO Training**, Mike Brandy, Vice Chancellor of Business Services for Foothill De Anza CCD, will explain the intent of the new ACBO Institute Training Program and other initiatives ACBO is making to support training and development of Community College Business Office staff. Mr. Brandy also serves on the fiscal advisory committee for the accrediting commission (AACJC) and will report on efforts the commission is making to revise the reporting data for colleges as part of their annual and 6 year accreditation responsibilities.
- 12:00 – 12:45 *Lunch Provided*
- 12:45 – 2:00 **Fraud in Categorical Programs: Case Study**, Marty Rubio, CPA, State Chancellor's Office, will review a case study showing past fraud identified in categorical programs and the related red flag indicators. She will also discuss the recommended steps when a fraud is suspected or uncovered and the suggested internal controls to diminish risk of occurrence.
- 2:00 – 2:05 *Break*
- 2:05 – 3:35 **IT Disaster Recovery**, will review risk and mitigation strategies related to Information Technology in higher education.
- 3:35 – 3:40 *Break*
- 3:40 – 4:40 **AICPA Statements on Auditing Standards Update**, Ken Pun, Manager with Caporicci & Larson, Certified Public Accountants, will review several new Statements on Auditing Standards that have been issued by the Auditing Standards Board this year. The standards are No. 104 to 111 and are related to risk assessment. Ken will discuss how these standards will impact audit clients and contract auditor focus related to these standards.
- 4:40 – 5:00 **CCIA Business Meeting**

See AGENDA on page 7

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October 6, 2006, Friday

- 8:00 – 8:30 *Continental Breakfast Provided*
- 8:30 – 10:00 **A-133 Sub-recipient Monitoring**, Sheena Tran, CPA, Rancho Santiago CCD and John Thompson, CPA, CFE, MBA Rancho Santiago CCD, will explain sub-recipient monitoring requirements. Do you pass federal or state grants on to other entities? Do you monitor how these funds are being spent? Learn about the requirements and practical compliance issues now before you are audited by your external auditors or Federal auditors.
- 10:00 – 10:15 *Break*
- 10:15 – 11:15 **50% Law Calculation**, Phebe McCutcheon, CPA, Senior Manager with Vicenti, Lloyd & Stutzman, LLP, will discuss state guidelines for preparing the 50% law calculation and factors that can impact the percentage calculated and the compliance audit requirements. She will also explain criteria for instructional costs; define exclusions, and how they are reported.
- 11:15 – 12:00 **Roundtable** – This is your opportunity to talk with your peers around the state and get their advice on the suggested topic, other presentation topics and any other budget, accounting or procedural matters.
- 12:00 **Boxed Lunch Delivered, Conference Ends**



Newly elected CCIA Board Members at the State Chancellor's Office in Sacramento, California during the Spring 2006 Conference.

# 2006 FALL CONFERENCE

## Handlery Hotel & Resort

950 Hotel Circle North, San Diego, CA

October 5 & 6, 2006

### From the airport:

8 East to 2nd Hotel Circle North exit

Left at stop sign

Follow road under fwy

Pass 2 signals & 1 stop sign

Right into Handlery parking

### Directions

**From 805, 163 & 15:**

8 West to Hotel Circle North

Left at stop sign

Right into Handlery Hotel parking

### Parking:

■ Available at hotel for \$5 per day for overnight guests, with unlimited in and out privileges

### Airport Shuttle:

■ Available at \$11.50 per person per way by Cloud Nine Shuttle

## Hotel Accommodations

### Handlery Hotel & Resort

950 Hotel Circle North

San Diego, CA 92108

Phone (619) 298-0511

One/Two Person - \$90.00

Ask the front desk for CCIA Rate

Reserve by September 8, 2006

*Conference participants are encouraged to book room reservations early in order to insure a room*

## 2006 Fall CCIA Conference - Confirmation Notice

### Fees and Deadlines:

\$95.00 - Single Attendee paid by September 15, 2006

\$85.00 - Multiple Attendees from a district paid by September 15, 2006

\$105.00 - Any Attendee paid after September 15, 2006

### Refunds:

Must be requested in writing 7 days prior to conference.

### To Register:

- 1) Contact Melissa Kane at (951) 222-8589 or [melissa.kane@rcc.edu](mailto:melissa.kane@rcc.edu)
- 2) Make Checks payable to: Community College Internal Auditors
- 3) Return this confirmation notice and registration fee to:  
Riverside Community College District, 3845 Market Street  
Riverside, CA 92501, Attn: Melissa Kane

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In order to have an accurate count for our caterer, please indicate the number of registrants attending lunch:

October 5, 2006, Thursday

How many will attend lunch? \_\_\_\_\_

October 6, 2006, Friday

How many will attend lunch? \_\_\_\_\_