

2004 FALL Conference

AGENDA

12 CPE HOURS

Community College Internal Auditors Fall Conference
David A. Grant Collegiate Rowing Center, Orange Coast College*
1801 West Coast Highway, Newport Beach, CA

October 7 & 8, 2004

October 7, 2004, Thursday

7:30 - 8:00 *Sign In, Continental Breakfast Provided*

8:00 - 8:15 **Welcoming Address**, Dr. Kenneth Yglesias, Chancellor, Coast Community College District

8:15 - 10:00 **CBO Panel on Faculty Productivity, FTES Generation, and Stability**, C.M. Brahmatt, Coast CCD, Tom Smith, Contra Costa CCD, and Robert J. Temple, San Bernardino CCD, will share the methodologies used in their districts' to monitor faculty productivity and will discuss its importance as it relates to FTES generation and district general state apportionment.

10:00 - 10:15 *Break*

10:15 - 12:00 **Accounting for Post Retirement Benefits**, Heidi White, CPA of Vavrinek, Trine, Day & Co., will discuss the financial reporting requirements for postemployment benefit plans as proposed under the new GASB exposure draft.

12:00 - 12:45 *Lunch Provided*

12:45 - 2:00 **Tax and Revenue Anticipation Notes (TRANs) Audit**, Carol L. Lew, Attorney at Law of Stradling, Yocca, Carlson & Rauth, will discuss recent IRS audit activity with respect to TRAN, tax issues raised by such notes, and strategies community colleges can utilize to protect themselves in the event of an audit.

2:00 - 2:05 *Break*

2:05 - 2:50 **Gramm-Leach-Bliley Act (GLB Act): The Impact on Community College, Today and in the Future**, Mike Davis, Technical Business Advisor, STAR Solutions, LLC and Mike Fitzpatrick, President and CEO, NetConnX Technologies, Inc., will present an overview of Gramm-Leach-Bliley Act and the impact on Community Colleges today and in the future. The presentation will address such areas as Business Continuity, Security, Identity Management, California Database Act (SB 1386) and Effective Strategies for Risk Mitigation for Community Colleges.

2:50 - 3:00 *Break*

3:00 - 4:30 **Fraud Detection and Prevention - A Look Beyond the Numbers**, Larry Rosipajla, Jefferson Wells International. Unless you have specific experience dealing with fraud or some specialized training, it is likely that you'll fail to recognize the fraud and/or know how to properly investigate it. This session will present proven procedures for detecting fraud that you can incorporate into your current internal audit schedule and risk assessment.

4:30 - 5:00 **CCIA Business Meeting**



Heidi White, CPA, Vavrinek, Trine, Day & Co., will discuss accounting for postemployment benefit plans at the fall 2004 CCIA conference.

* The rowing center is not on the college campus.

[See AGENDA on page 8](#)

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12 CPE HOURS

Community College Internal Auditors Spring Conference
David A. Grant Collegiate Rowing Center, Orange Coast College*
1801 West Coast Highway, Newport Beach, CA
October 7 - 8, 2004

October 8, 2004, Friday

7:30 - 8:00 *Continental Breakfast Provided*

8:00 – 9:45 **Financial Aid - Return to Title IV**, Melissa Moser, Director of Financial Aid, Orange Coast Community College, will present an overview of Return to Title IV. The presentation will address such issues as "unearned" aid, "earned" aid, district responsibilities, and potential obligations.

9:45 – 10:00 *Break*

10:00 – 11:15 **Financial Aid Fraud**, Special Agent, Richard Cady, US Department of Education, Office of Inspector General (OIG), will discuss and review instances of fraud within the financial aid area, particularly as it pertains to community colleges.

11:15 – 12:00 **Roundtable - Group Topic on Risk Analysis - Key Analytical Reviews/Red Flags**. This is your opportunity to talk with your peers around the state and get their advice on the suggested topics as well as any other budget, accounting or procedural matters.

12:00 *Boxed Lunch Provided, Conference Ends*

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Thom Gilbert, CPA, CFS, Gilbert Associates, Inc. presented a multimedia, group participation session on SAS 99, Fraud Auditing at the spring 2004 CCIA conference at the State Chancellor's Office in Sacramento.

2004 FALL CONFERENCE

David A. Grant Collegiate Rowing Center, Orange Coast College

1801 West Coast Highway, Newport Beach, CA

October 7 & 8, 2004

Directions

From John Wayne Airport:

Right (south) on MacArthur Blvd.
Turns into Jamboree Rd.
Bear right (west) on CA Hwy. 1 (Coast Hwy.)

From Ontario Airport:

Left on Haven Ave.
I - 10 east
I - 15 south
CA - 91 west
CA - 55 south
Left on CA Hwy. 1 (Coast Hwy.) south

From San Diego area:

I - 5 north
CA - 73 north via toll road
Left Bison Ave.
Left MacArthur Blvd.
Continue on CA Hwy. 1 (Coast Hwy.) north

Conference Parking

Parking is limited at the Rowing Center
You can walk from the Holiday Inn Express or
Take a shuttle from the Wyndham Hotel

Hotel Accommodations

Holiday Inn Express

2300 West Coast Highway
Newport Beach, CA 92663
(949) 722-2999
Ask for CCIA rate by September 6th
One/Two Person - \$89.95
3 blocks from conference

Wyndham Hotel

3350 Avenue of the Arts
Costa Mesa, CA 92626
(714) 751-5100 or (800) WYN-DHAM
Ask for CCIA rate by September 6th
One/Two Person - \$109.00; pkg: \$8/night
Shuttle available to the conference

Conference participants are encouraged to book room reservations early in order to insure a room

2004 Fall CCIA Conference - Confirmation Notice

Fees and Deadlines:

\$75.00 - Single Attendee paid by September 16, 2004
\$65.00 - Multiple Attendees from a district paid by Sept. 16, 2004
\$85.00 - Any Attendee paid after September 16, 2004
\$30.00 - Materials Only

Refunds:

Must be requested in writing 7 days prior to conference.

To Register:

- 1) Contact Cory Wathen at (916) 568-3083 or wathenc@losrios.edu
- 2) Make Checks payable to: Community College Internal Auditors
- 3) Return this confirmation notice and registration fee to:
Cory Wathen, Los Rios Community College District
1919 Spanos Ct., Sacramento, CA 95825

Name

Name

Name

District Name

District Name

District Name

Phone Number

Phone Number

Phone Number

In order to have an accurate count for our caterer, please indicate the number of registrants attending lunch:

October 7, 2004, Thursday

How many will attend lunch? _____

October 8, 2004, Friday

How many will attend lunch? _____